

Steele Canyon High School **A California Charter School**

Ad Hoc and School Site Committees

From the very beginning, as a Grossmont Union High School District school, to its formation and transformation into a Charter School, Steele Canyon High School was founded upon the belief in collaboration. In continuing this treasured tradition, Steele Canyon High School (SCHS) has formed the Ad Hoc and School Site committees listed below.

If you are interested in sharing your talents on any of these Ad Hoc or School Site committees, please feel free to contact the chairperson currently listed via e-mail or by phone. Please refer to the Staff and/or Charter Board directories on the main webpage for current contact information. All of the committees are listed in the same format showing (if applicable) the representative(s) for each stakeholder group on campus and within the Steele Canyon High School community.

Definitions:

Active - the committee is currently working on a project

Ad Hoc Committee - created to work on a one-time project with a specific deadline

Administrator - employees that hold an Administrative Credential, such as the Principal & Vice Principals

Board Committee - the Bylaws require the Governing Board to form a Finance Committee

Board Member - elected officials to the Governing Board of SCHS (see additional notes below)

Certificated Staff - employees of SCHS who hold a certificate, such as teachers and counselors

Classified Staff - non-instructional employees of SCHS, also known as the support staff

Completed - the committee members reported out that the project was completed by noted date

Inactive - the committee is temporarily on break

N/A - it is not applicable for a representative from this stakeholder group to serve on the committee

Non-voting - representatives are expected to attend meetings but do not vote on the agenda items

On-going - the committee is on-call or working on a regular basis

School Site Committee - created to work on projects that are school site related and/or occur yearly

Vacant - need a representative(s) to volunteer on the committee for this stakeholder group

Notes:

If there is already a committee member shown in the stakeholder group that you would like to represent, please feel free to contact the chairperson of that committee anyway as multiple members are welcome.

To learn more about the staff members, administration or Governing Board please refer to the Staff Directory, Administration and Charter Board sections on the main webpage.

In the event a staff member is chairing a committee; he/she will be identified as administrator, classified staff member, or certificated staff member.

Board member designations - there are three (3) stakeholder categories of Board members which are identified below. These elected officials are nominated into office by the individual category or stakeholder group they represent. The Board members will be identified on the committee pages as classified board member, certificated board member, or community board member. Board member contact information and term limits can be found on the Charter Board section of the main webpage.

- 1 Classified staff member
- 2 Certificated staff members
- 4 Community members

Committee Categories

Ad Hoc Committees

Charter Review Committee
Forms and Compliance
Negotiations Committee
Sign - In Sheet Committee
Transportation Committee
WASC Team

Board Committee

Finance Committee

School Site Committees

Big Picture Team
Calendar Committee
Cougar Council
Discipline Committee
Energy Committee
English Language Advisory Council
Freshman Orientation Team
Graduation Committee
Policy Committee
Summer School Committee
Technology Committee

Big Picture Team - School Site

Purpose of Committee

To look at the overall “big picture” of the operations of Steele Canyon High School, such as curriculum and present proposed changes to the Cougar Council or Administration.

Status of Committee

On-going

*updated 03/09

Meeting Schedule

As needed; 6 - 8 times a school year

Term Limits

2 year term limits; 2 at large members are English Learners Department and Associated Student Body Moderator

Members:

Big Picture Team members are also non-voting members of Cougar Council

- **Chairperson**

Craig Rocha, Administrator

- **Administrator**

see chairperson

- **Certificated Staff**

Mary Bullock	Brittany Luecht
Kim Dickinson, ELD	Bill Madigan
Dominic Dirksen	Shannon Roberts
Julie Drake	Drew Stewart, ASB
Jason Lee	Jeff Wolken

- **Classified Staff**

n/a

- **Governing Board**

n/a

- **Parent/Guardian**

n/a

- **Student**

n/a

Calendar Committee - School Site

Purpose of Committee

To recommend a school site calendar to the Governing Board for the next school year. The calendar committee should have the proposed calendar ready to present to the Governing Board by December of each school year.

Status of Committee

Completed - reported out for 2008-2009 school year *updated 03/09

Meeting Schedule

As needed

Term Limits

No term limits

Members:

- **Chairperson**

Marla Van den Akker, Classified staff member

- **Administrator**

Craig Rocha

- **Certificated Staff**

Dominic Dirksen

- **Classified Staff**

see chairperson

- **Governing Board**

Jason Lee, Certificated Board member

- **Parent/Guardian**

Teresa Greenhalgh, Community Board member

- **Student**

vacant

Charter Review Committee - Ad Hoc

Purpose of Committee

To review and prepare the Charter document for submission with the renewal application to Grossmont Union High School District.

Status of Committee

Active *updated 03/09

Meeting Schedule

Weekly until project completion

Term Limits

No term limits

Members:

- **Chairperson**

Teresa Greenhalgh, Community Board member

- **Administrator**

Eileen Poole
Craig Rocha

- **Certificated Staff**

Paul Battle
Ron Boehmke
Lisa Camire
Shari Duran

- **Classified Staff**

Penni Cody
Shaun Harvey
Sonja Ramos
Patty Stanley

- **Governing Board**

Jason Lee, Certificated Board member
Dennis Trachtenberg, Classified Board member

- **Parent/Guardian**

Debbie Sakarias
Wayne Sakarias

- **Student**

vacant

Cougar Council - School Site

Purpose of Committee

To oversee the day to day operations of the school. Acts as a School Site Council and Advisory Body to the Governing Board.

Status of Committee

On-going *updated 03/09

Meeting schedule

Monthly

Term limits

Elected to two (2) year terms

Members:

Big Picture Team members are also non-voting members of Cougar Council

- Chairperson

Brendt Gideon, Certificated staff member

- Administrator

Craig Rocha

- Certificated

Stacey Achenbach	Rich Harris
Paul Battle	Betty Jensen
Nicole Block	Scott Longerbone
Mary Bullock - non-voting	Melissa Plaia
Luis Cely	Dan Pyle
Kim Dickinson - non-voting	Joe Schramm
Shari Duran	Mathias Semik
Julian Friesen	Carrie Stathas
Morgyn Geck	Derek Stephens
Joan Gerner	Christina Whaley

- Classified

Shaun Harvey

- Parent/Guardian

Lynn Mullahey - PTO President - non-voting *1 year term

- Student

A.J. Blank - ASB President - non-voting *1 year term

Discipline Committee - School Site

Purpose of Committee

To advise the Steele Canyon High School Administration team on discipline policy.

Status of Committee

On-going *updated 04/09

Meeting Schedule

As needed

Term Limits

No term limits

Members:

- **Chairperson**

Jeff Kover, Administrator

- **Administrator**

see chairperson

- **Certificated Staff**

Paul Battle	Ruben Martinez
Ron Boehmke	Charlotte Matthews
Larry DaSilveira	Shecky Miluso
Kim Dickinson	Mike Ritter
Julie Drake	Shannon Roberts
Bill Egan	Cheryl Sifferlen
Bill Madigan	

- **Classified Staff**

Lee Kennedy
Tami Schmal

- **Governing Board**

n/a

- **Parent/Guardian**

vacant

- **Student**

vacant

Energy Committee - School Site

Purpose of Committee

Investigate and efficiently reduce the school's use of and demand for energy.

Status of committee

Active *updated 02/09

Meeting Schedule

As needed

Term Limits

No term limits

Members:

- **Chairperson**

Deward Houck, Certificated staff member

- **Administrator**

vacant

- **Certificated Staff**

Ron Boehmke	Jennifer Malanga
Dominic Dirksen	Charlotte Matthews
Judith Goodloe	Mike Ritter
Rich Harris	Cheryl Sifferlen
Betty Jensen	Tatjana Thorson
Colleen Lafferty	

- **Classified Staff**

Lee Kennedy
Ernie Perea

- **Governing Board**

Dennis Trachtenberg, Classified Board member

- **Parent/Guardian**

vacant

- **Student**

vacant

English Language Advisory Council (ELAC) - School Site

Purpose of Committee

To ensure that parents of English Language Learners receive the necessary home/school communication essential for their child’s success. *All parent and student members receive communications about upcoming meetings and the same information from the meeting is then communicated to every parent in attendance or not.*

Status of Committee

Active *updated 02/09

Meeting Schedule

Monthly

Term Limits

Officers are elected yearly - no term limits for members

Members:

- **Chairperson** Mrs. Benitez, President - Parent
- **Administrator** Craig Rocha
- **Certificated Staff** Kim Dickinson
- **Classified Staff** Abigail Munguia
- **Governing Board** Teresa Greenhalgh, Community Board member
- **Parent/Guardian** see chairperson - Mrs. Al-Nuami, vice president - additionally all parents of English Language Learners are considered members
- **Student** All 170 English Language Learner students are considered members

Finance Committee - Board

Purpose of Committee

To collaborate with the school’s CEO and Business Manager in making major budgetary decisions for SCHS. Including assisting with monitoring and reviewing of budgets and expenditures as well as reviewing audit and other financial reports.

Status of Committee

Active *updated 03/09

Meeting Schedule

Monthly

Term Limits

Governing Board CFO is elected annually *1 year term

Members:

Per the Bylaws - The Governing Board CFO is the designated Chairperson

- **Chairperson**

Charlie Zigelman, Community Board member

- **Administrator**

Craig Rocha

- **Certificated**

Betty Jensen
Brendt Gideon
Natalie Petrasko
Mike Ritter

- **Classified**

Lee Kennedy
Dennis Trachtenberg, Classified Board member

- **Consultant**

Sandro Lanni, Charter School Management

- **Governing Board**

David Wilson, Community Board member

- **Parent/Guardian**

vacant

- **Student**

vacant

Forms & Compliance - Ad Hoc

Purpose of Committee

To create a “Progress of Work” calendar with the necessary due dates, which will maintain a higher level of accountability for SCHS. This committee will also work to ensure that the forms used by SCHS are applicable for the needs of the charter school.

Status of Committee

Active

*updated 04/09

Meeting Schedule

As needed

Term Limits

To project completion

Members:

- Chairperson

Marla Van den Akker, Classified staff member

- Administrator

Craig Rocha

- Certificated Staff

Judith Goodloe
Georgina Thomas

- Classified Staff

Vicki Ordway
Tami Schmal

- Governing Board

Teresa Greenhalgh, Community Board member

- Parent/Guardian

vacant

- Student

vacant

Freshman Orientation Committee - School Site

Purpose of Committee

To set the tone for Freshman success at Steele Canyon High School. To welcome incoming students to Steele Canyon through personalization and a small group setting with a caring upper classman leader.

Status of Committee

Active *updated 03/09

Meeting Schedule

Monthly in the planning stages; then as often as needed

Term Limits

*1 year for Grade Level Team members only

Members:

- **Chairperson**

Laura Boehmke, Certificated staff member

- **Administrator**

Jeff Kover*

- **Certificated Staff**

Julie Drake
Judith Goodloe*
Jenn Koller-Evans
Megan Werland

- **Classified Staff**

Linda Beauparlant*
Millie Jaggard*
Marla Van den Akker

- **Governing Board**

n/a

- **Parent/Guardian**

n/a

- **Student**

80 student ambassadors selected by their teachers the previous spring

Graduation Committee - School Site

Purpose of Committee	To plan, prepare and organize the graduation activities for the senior class graduation scheduled in June.	
Status of Committee	Active	*updated 02/09
Meeting Schedule	As needed	
Term Limits	*1 year for Grade Level Team members only	
Members:		
<ul style="list-style-type: none"> • Chairperson 	Jeff Kover, Administrator*	
<ul style="list-style-type: none"> • Administrator 	Craig Rocha	
<ul style="list-style-type: none"> • Certificated Staff 	Laura Boehmke Mary Bullock Kim Dickinson Joan Gerner Judith Goodloe*	Jason Lee Ruben Martinez Melissa Plaia John Reed Charles Tyler
<ul style="list-style-type: none"> • Classified Staff 	Linda Beuparlant* Mildred Jaggard* Tom Jenkins Lee Kennedy	Vicki Ordway Ernie Perea Dennis Trachtenberg Marla Van den Akker
<ul style="list-style-type: none"> • Governing Board 	n/a	
<ul style="list-style-type: none"> • Parent/Guardian 	vacant	
<ul style="list-style-type: none"> • Student 	vacant	

Negotiations Committee - Ad Hoc

Purpose of Committee

Governing Board members provide strategic visioning to on-going negotiations with the Steele Canyon High School Labor Associations.

Status of Committee

Active *updated 02/09

Meeting Schedule

As needed

Term Limits

*Board members have term limits only - see Charter Board page for terms

Members:

- **Chairperson** Charlie Zigelman, Community Board member*
- **Administrator** Jeff Kover
Craig Rocha
- **Certificated Staff** n/a
- **Classified Staff** n/a
- **Governing Board** David Wilson, Community Board member*
- **Parent/Guardian** n/a
- **Student** n/a

Policy Committee - School Site

Purpose of Committee

To craft and/or re-design school policies that differ from Grossmont Union High School District policies or that are charter specific. The written policies are then recommended to the Governing Board for final approval.

Status of Committee

On-going

*updated 03/09

Meeting Schedule

As needed

Term Limits

None

Members:

- **Chairperson** Craig Rocha, Administrator
- **Administrator** Jeff Kover
- **Certificated Staff** Jim Rhoades, Certificated Board member
- **Classified Staff** A.J. Simms
- **Governing Board** Adam Klarer, Community Board member
Charlie Zigelman, Community Board member
- **Parent/Guardian** Tom Parr
Wayne Sakarias
- **Student** n/a

Sign - In Sheet Committee - Ad Hoc

Purpose of Committee

To re-create the daily sign-in sheet for the classified staff members.

Status of Committee

Completed - reported out for the 2008 - 2009 school year *updated 03/09

Meeting Schedule

As needed

Term Limits

No term limits

Members:

- **Chairperson**

Jeff Kover, Administrator

- **Administrator**

Al Love

- **Certificated Staff**

n/a

- **Classified Staff**

Helen Bell	Sonja Ramos
Shaun Harvey	Mike Ruiz
Tom Jenkins	Marla Van den Akker
Lee Kennedy	Patricia Vasquez

- **Governing Board**

Dennis Trachtenberg, Classified Board member

- **Parent/Guardian**

n/a

- **Student**

n/a

Summer School Committee - School Site

Purpose of Committee

To plan and prepare for the upcoming Summer School program.

Status of Committee

Active *updated 02/09

Meeting Schedule

As needed

Term Limits

No term limits

Members:

- **Chairperson** Eileen Poole, Administrator
- **Administrator** see chairperson
- **Certificated Staff** Joe Schramm
- **Classified Staff** Tom Jenkins
Trini McCorkle
Bettina Papciak
Ernie Perea
Tami Schmal
Marla Van den Akker
- **Facility Manager** Dennis Trachtenberg
- **Governing Board** n/a
- **Parent/Guardian** n/a
- **Student** n/a

Technology Committee - School Site

Purpose of Committee

To plan for the future of technology at Steele Canyon High School and how to maintain the program support. Analyze the cost effectiveness of the proposed plan(s) and present the idea(s) to the Administration.

Status of Committee

On-going

*updated 04/09

Meeting Schedule

As needed

Term Limits

No term limits

Members:

- Chairperson

Jason Lee, Certificated Board member

- Administrator

Jeff Kemper

- Certificated Staff

Bernie Balikian
Paul Battle
Laura Boehmke
Kevin Brew
Dominic Dirksen
Jessica Dynda

Ruben Martinez
Shecky Miluso
Drew Stewart
Chelsea Takahashi

- Classified Staff

Lee Kennedy
Ryan Sever
Marla Van den Akker

- Governing Board

see chairperson

- Parent/Guardian

vacant

- Student

vacant

Transportation Committee - Ad Hoc

Purpose of Committee

To review the contract and total costs of student transportation.

Status of Committee

Active *updated 03/09

Meeting Schedule

Monthly

Term Limits

None

Members:

- **Chairperson** Dennis Trachtenberg, Classified Board member
- **Administrator** Jeff Kover
- **Certificated Staff** vacant
- **Classified Staff** Patricia Vasquez
- **Governing Board** vacant
- **Parent/Guardian** vacant
- **Student** vacant

Western Association of Schools and Colleges (WASC) Team - Ad Hoc

Purpose of Committee

To plan and prepare for the upcoming WASC visit.

Status of Committee

Completed - reported out March 2009 *updated 04/09

Meeting Schedule

As needed

Term Limits

To project completion - WASC visit March 01 - 03, 2009

Members:

A.J. Blank is the contact person for the Student Cougar Congress members

- **Chairperson**

Eileen Poole, Administrator

- **Administrator**

Craig Rocha

- **Certificated Staff**

Kim Dickinson
 Dominic Dirksen
 Julie Drake
 Brittany Luecht
 Bill Madigan
 Shannon Roberts
 Drew Stewart
 Jeff Wolken

- **Classified Staff**

Vicki Ordway

- **Governing Board**

Teresa Greenhalgh, Community Board member

- **Parent/Guardian**

Beth Broderick
 Linda Tracy

- **Student**

Members of the Student Cougar Congress

Committee

Purpose of Committee

Status of Committee

Active

Meeting Schedule

Monthly

Term Limits

Not yet determined

Members:

- **Chairperson**
- **Administrator**
- **Certificated Staff**
- **Classified Staff**
- **Governing Board**
- **Parent/Guardian**
- **Student**

Committee

Purpose of Committee

Status of Committee

Active

Meeting Schedule

Monthly

Term Limits

Not yet determined

Members:

- **Chairperson**
- **Administrator**
- **Certificated Staff**
- **Classified Staff**
- **Governing Board**
- **Parent/Guardian**
- **Student**