

Congratulations AP Student:

You will be taking your AP Exam(s) soon. Plan on attend the preadministration session on Wednesday April 24, 2009 at 8:00 A.M. This is mandatory in order to take an AP Exam. At this meeting students will receive their AP Student Pack which includes their bar code number for the 2009 administration and answer sheets. Only one answer sheet with all the demographic information is completed for each testing year and completed at this pre-administration. AP Student Packs are kept by the school and passed out prior to each AP exam. Students may keep their AP pack at the end of their last exam.

The following link is the AP exam schedule. Review it carefully for accuracy. If you see any discrepancies, please contact me immediately. **Check-in begins at 7:30 a.m. for morning sessions and 11:30 p.m. for afternoon sessions.** The check-in process takes approximately 30 minutes, so plan accordingly. Administration of each exam will begin PROMPTLY at 8:00 a.m. for morning sessions and 12:00 p.m. for afternoon sessions. Students who report after the exam begins **will not** be admitted. **No Exceptions.** Exams take approximately 4 hours 30 minutes. **Students WILL NOT be allowed to leave early, so plan accordingly.**
Exam Site Locations – specific location information, maps and directions will be posted on the *AP Testing* link at <http://www.schscougars.org>

You should bring the following items to the exam room:

- Several sharpened No. 2 pencils (with erasers) for all multiple-choice answer sheets
- Pens with black or dark blue ink for completing areas on the exam booklet covers and for free-response questions in most exams
- A watch (in case your exam room does not have a clock that you can see easily)
- Up to two calculators with the necessary capabilities if you are taking an AP Calculus, Chemistry, Physics, or Statistics Exam. (Visit www.collegeboard.com/apstudents to learn more about the calculator policy for each of these exams, and for a list of authorized calculators.)
- A ruler or straightedge if you are taking an AP Physics Exam
- Your social security number for identification purposes (optional). If you provide it, the number will appear on your AP Grade Reports.
- Your College Board SSD Accommodations Letter if you are taking an exam with approved testing accommodations

You should not bring the following to the exam room:

- Cell phones, PDAs, MP3 players, e-mail/messaging devices, and any other electronic or communication devices
- Books, compasses, colored pencils*, correction fluid, dictionaries, highlighters*, or notes
- Rulers and straightedges (except as noted above)
- Scratch paper (notes can be made on portions of the exam booklets)
- Computers* or calculators (except as noted above)

- Watches that beep or have an alarm
- Portable listening* or recording devices (even with headphones) or photographic equipment
- Food or drink*
- Clothing with subject-related information

* Unless this has been preapproved as an accommodation by the College Board Services for Students with Disabilities office prior to the test date.

Again, you are required to arrive **no later than 30 minutes prior to your exam: 7:30 a.m. for the morning administration and 11:30 a.m. for the afternoon administration.** Students **may not be dismissed until an exam has officially ended; do not ask to leave early if you finish before the end of the exam.** If you play a sport or have a job, it is your responsibility to inform your coach or employer of your AP Exam obligation, and arrangements should be made accordingly.

Get a good night's rest before your exam, and eat a nutritious breakfast. You are allowed to bring a snack and beverage for your 10-minute break. However, food and drink are prohibited in the exam room. It is advisable to bring a sweater, in case the room temperature is below your comfort level.

You are required to abide by the policies of both the College Board and Steele Canyon High School during the exam period. Any misconduct will be reported and could jeopardize your AP Exam grade.

Be sure to review the 2008-09 *Bulletin for AP Students and Parents* that you received in December. If you have any additional questions or concerns, feel free to contact me. Good luck!

Al Love, AP Coordinator
Steele Canyon High School

